

UNIVERSITY OF ILLINOIS
At URBANA – CHAMPAIGN

Human Factors Division

Institute of Aviation
One Airport Road
Savoy, IL 61874



Dear Applicant:

Thank you for your interest in our Master's program in Human Factors. Our Division offers a challenging and exciting graduate program to which we hope to attract first-rate minds. It is our intent therefore to assist applicants in any way we can. With this letter I am sending application information. These materials describe the Human Factors Division and its diverse Human Factors research programs. We have tried to answer some of the questions that applicants often ask.

Enclosed/Referenced are:

1. UIUC Application for Admission to the Graduate College
<http://www.grad.uiuc.edu/admissions/instructions/>
2. Special Information for Graduate Study Applicants
Overview of Department
Financial Assistance
3. Graduate Program in Human Factors and Course Requirements
4. Information Form, Human Factors Division

I believe these documents will answer most of your questions, but if you do have further questions, please contact the following sources.

Human Factors Graduate Office Peter M. Vlach, Graduate Program Coordinator, Institute of Aviation, Human Factors Division, 1 Airport Rd., Savoy, IL 61874, voice (217) 265-9456; fax (217) 244-8647, pvlach@illinois.edu, www.humanfactors.illinois.edu

Correspondence may be addressed to a specific faculty member at:

University of Illinois at Urbana-Champaign
Institute of Aviation
Human Factors Division
1 Airport Road
Savoy, IL 61874

Graduate College website www.grad.illinois.edu

Please be sure your letters of reference and transcripts are sent directly to the Institute of Aviation, Human Factors Graduate Admissions Office at the above address. The addresses listed on the Graduate College web application materials **ARE NOT** currently correct for the Human Factors degree.

You may choose to apply **EITHER** on-line at the Graduate College web address **OR** via hard copy. **DO NOT** apply both ways. If you choose to apply on-line, then you will need to complete forms available on both the Graduate College website **AND** the Human Factors website and submit your fee via mail **OR** credit card for your application to receive consideration.

I hope you will give the University of Illinois Master's degree in Human Factors a detailed and careful consideration. If you believe that you have the requisite qualifications, and you find our program and research initiatives exciting, then I urge you to submit your application.

Sincerely,

Alex Kirlik, Ph.D.
Acting Head, Human Factors Division

telephone 217-244-8607 • fax 217-244-8647

The Application Process

Who May Apply

Applicants with at least a bachelor's degree from an accredited college in the United States or a comparable degree from a recognized institution of higher learning abroad. A grade point average (GPA) of 3.0 (A=4.0), or comparable GPA for an international applicant, for last two years of undergraduate study is a minimum requirement for admission.

Applicants enrolled in the final year of a bachelor's degree from an accredited college in the United States or a comparable degree program from a recognized institution of higher learning abroad, and who meet the GPA requirements stated above.

Admission requirements for domestic students:

- Minimum 1200 GRE score (Verbal + Quantitative); if more than one GRE score is submitted, the scores submitted will be averaged
- Minimum 3.0 undergraduate GPA for last 60 hours of coursework at the time application is submitted

Admission requirements for international students:

- Same four requirements listed above for domestic students plus
- TOEFL score
- TSE score
- Evidence of Financial Resources

Current or Previous UIUC Students

Applicants previously enrolled in the Graduate College and current graduate students at the University of Illinois at Urbana-Champaign should not submit an application or pay the application fee. Contact your proposed program of study regarding re-entry or a change of curriculum via the Graduate Student Petition process. More information on the petition process, including re-entering UIUC, can be found at www.grad.illinois.edu/admissions/apply/reentry.html.

Application Materials

Where do I send my application?

Please refer to the instructions at <http://www.grad.illinois.edu/admissions/instructions/02a> for on-line submission.

All other materials must be sent directly to Institute of Aviation, HF Graduate Admissions Office, 1 Airport Road, Savoy, IL 61874.

Complete all steps listed below. Incomplete applications will not be considered for admission.

Step 1. Complete the Application for Admission.

- Online: Go to www.grad.illinois.edu/admissions/apply/ to complete the application and submit the fee by credit card.

Step 2. Download and print, complete, and mail the supplemental application forms and documents listed below directly to the Institute of Aviation, HF Graduate Admissions Office, 1 Airport Road, Savoy, IL 61874.

- a. Letter of Recommendation Form. Arrange to have three letters of reference by persons who know you and your work well. Preferably, these should be on the Graduate College Reference Forms. Individual letters will be accepted when accompanied by the form. These letters should be in sealed envelopes and signed across the flap by the referee. **Also could be submitted electronically on-line via step 1.**

- b. Official Transcripts from all the colleges and universities you have attended.
- c. Human Factors Division “Information Form” (Parts I, II, and III) included in this packet. Instructions are included on the form.
- d. If you have not yet taken the GRE, it takes approximately three weeks for Educational Testing Service (ETS) (www.gre.org/splash.html) to forward official test score reports to the University. Your application will be considered incomplete until your scores arrive. Information about taking the GRE may be obtained at your local testing bureau, from your academic advisor, from your campus counseling center, from your Graduate College Office, or from the Educational Testing Service (GRE), Box 955, Princeton, NJ 08540. Information about local test sites and exam registration may be obtained by calling 1-800-GRE-CALL (for TTY: 1-800-529-3590).
- e. Personal statement of goals and interests. **(Also can be submitted electronically on-line via step 1).**
- f. Declaration and Certification of Finances Form **and** supporting bank statements (for International applicants only)

Application Deadlines

Applications will be accepted starting **November 1** for the following Fall admission. The deadline for receipt of application materials is **February 15**. All of your materials must be received at UIUC by that date.

It is suggested that at least two weeks before the application deadline; you contact the Institute of Aviation, Graduate Admissions Office to ensure that your file is complete. Graduate Admissions Office does not send reminder notices indicating your file is completed or has missing information. You should also contact the Graduate College to ensure that your application and fee have been received.

APPLICATIONS SHOULD BE MAILED WELL IN ADVANCE OF THE DEADLINE (AT LEAST 5 WORKING DAYS) TO AVOID DELIVERY PROBLEMS

Admissions for Spring Semester

We typically do not accept applications to begin study in the spring. Although some applications are occasionally considered because of special conditions, few if any of these applicants will be admitted.

Which application fee should I submit?

The non-refundable application fee amount is determined by your citizenship and/or visa status. Please review the following applicant definitions to determine which fee is appropriate and which application sections you should complete. Payment may be made by check or money order, drawn from a U.S.-affiliated bank, payable to the University of Illinois. Include your name, as it appears on the application, and your birth date or U.S. Social Security Number on the check or money order. Credit card payments are only accepted when submitting the application online (www.grad.illinois.edu/admissions/apply/). Your application will not be processed until the application fee has been received.

Note: Certain domestic applicants (University of Illinois at Urbana-Champaign Staff, Civil Service, Academic Professionals, Faculty, Graduate Assistants, Employees of Allied Agencies, or applicants to designated programs) may be eligible for a fee waiver or exemption. Please email the Office of Admissions and Records at gradadmissions@uiuc.edu for information.

Domestic applicants are citizens or lawful permanent residents of the United States, or have been granted Asylee, Refugee or Paroled in the Public Interest status by the United States government. If you can answer yes to ALL of the following three questions, you may also complete the domestic application as a “Non-citizen, status identified” citizenship type: 1) I am not a U.S. citizen, but I did or will graduate from an Illinois high school or attain a GED in Illinois; 2) I did attend school in Illinois for at least 3 years during kindergarten through high school; and 3) I did live with my parents while I attended school in Illinois. Domestic applicants complete the “Domestic Applicant” section of the application and are required to submit a \$60.00 application fee. If you have submitted an application for United States Permanent Residency, please see the instructions for International applicants below.

International applicants are citizens or permanent residents of a country to which they intend to return other than the United States. International applicants may be in the United States on an educational, worker or visitor visa, or be residing in their home country. International applicants complete the "International Applicant" section of the application, and are required to submit a \$75.00 application fee (U.S. dollars) by check, money order or credit card (credit card payment option for online applicants only). Checks must be drawn from a U.S.-affiliated bank, payable to the University of Illinois. International applicants who are requesting F-1 or J-1 visa eligibility documents are also required to provide evidence of financial support by completing the "Declaration and Certification of Finances Form" with accompanying bank statements, and evidence of English proficiency. For a list of required documents, please see the "International Applicant" instructions. Please note: International applicants who have filed an application for United States Permanent Residency are considered International applicants and should complete the "International Applicant" section of the application, but are not required to provide financial documentation.

Transcripts/Educational Credentials

International Applicants: Applicants for graduate study must submit official or attested copies of academic credentials from all universities and colleges attended, in a sealed envelope, with a certification stamp across the seal. Academic credentials include mark sheets, certificates, transcripts, and examination results and must include all coursework, grades and degree information. For each college or university attended, provide a credential in the original language, and an attested English translation. **DO NOT SUBMIT ORIGINAL DOCUMENTS;** all submitted documents become the property of UIUC and will not be returned. Questions about financial aid, graduate appointments, degree requirements, courses, curricula, and programs should be addressed to the appropriate program of study office.

Domestic Applicants: Use the transcript request labels

(www.humanfactors.illinois.edu/teaching/forms/TranscriptRequestLabelsAVI.pdf) to request that an official transcript of your academic record from each U.S. community college, senior college, university, or graduate and professional school you have attended be sent to your proposed program of study office. It is not necessary, however, to submit a transcript covering work completed at the Urbana- Champaign campus of the University of Illinois. When completing the application form, be sure to list all of the institutions you have attended, including the University of Illinois at Urbana- Champaign.

Applying to More Than One Program of Study

Applicants who wish to be considered for admission to multiple programs of study should submit an application, fee, and appropriate supporting materials to each program of study office. Students may be enrolled in only one program of study at a time, unless enrolled in an approved joint program of study.

Instructions for International or Noncitizen Applicants

English Proficiency Requirement TOEFL (Test of English as a Foreign Language)

All applicants whose native language is not English are required to submit the results of the TOEFL as evidence of English proficiency. Official scores are required to be submitted directly from TOEFL/ETS (please see instructions below for Submitting Official Scores regarding our institution code and program number).

- Graduate applicants may be exempt from the TOEFL if **one** of the following criteria is met:
 - Completion of at least two years of post-secondary full-time study, as defined by the home institution, in a country where English is the primary language and at an institution where English is the primary medium of instruction, within five years of the proposed term of initial enrollment at the University of Illinois at Urbana-Champaign.

OR

- Completion of a graduate degree in a country where English is the primary language and at an institution where English is the primary language of instruction, within five years of the proposed term of initial enrollment.

The TOEFL score must be less than two years old at the proposed term of entry in order to be valid. A minimum score of 550 (on the paper-based test) or 213 (on the computer-based test, or CBT) is required. *Please note: Individual academic programs may require a higher score; contact your proposed program of study office for the minimum TOEFL requirement for admission.* If the scores on the TOEFL are acceptable, but indicate the need for further English study (scores of 550-610 or 213-253 CBT, inclusive), an English Placement Test (EPT) will be required upon arrival at the University. On the basis of the EPT results, applicants are generally required to enroll in non-credit "English as a Second Language" courses and take a reduced academic load beginning the first semester at the University.

The TOEFL is administered via two testing methods: computer-based (CBT) and paper-based:

- CBT: The computer-based test is given at Sylvan Technology Centers worldwide and is available throughout the year by appointment.
- Paper-based test: The paper-based program is still offered in some countries. A free information bulletin is available for each of the testing programs from the TOEFL web site at www.ets.org (download or order online).

TOEFL Services:

Mailing address: P.O. Box 6151, Princeton, NJ 08541-6151 USA

Telephone: (609) 771-7100; TTY: (609) 771-7714

If testing in the U.S., Canada, Puerto Rico, or

U.S. Territories: (800) 468-6335

E-mail: toefl@ets.org

Submitting Official Scores: Applicants who have already taken the TOEFL should request the Educational Testing Service to send scores to the Office of Admissions and Records, using our **institution code number 1836**, and **program office code 00**.

TSE (Test of Spoken English)

This test is required for nonnative speakers of English who wish to be considered for teaching assistantships and must be taken in addition to the TOEFL. Applicants must receive a score of 50 or higher (230 or higher on versions prior to 1996). Results must be submitted directly to the Institute of Aviation, Graduate Admissions Office, One Airport Road, Savoy, IL 61874.

IMPORTANT! Latest information and updates to TOEFL and English Language Testing Requirements are posted at <http://www.grad.illinois.edu/admissions/instructions/04c>.

Evidence of Financial Resources

All international applicants are required to demonstrate that they have adequate financial resources to cover the cost of their education while in the United States. Official financial documentation is required as part of the application process in order for entry documents (I-20 or DS-2019) to the U.S. to be issued.

International applicants should submit the following documentation along with other supporting application materials directly to the proposed program of study office:

1. Declaration and Certification of Finances form (available at <http://www.grad.illinois.edu/admissions/instructions/>)

AND

Original bank statements showing proof of adequate funds for tuition and fees, books and supplies, living expenses, and dependent expenses (if applicable). Bank statements must be on official bank letterhead, and should be from savings, checking and money market accounts or CDs. Stock, bond, and auto/land deeds are **not** acceptable forms of financial support.

2. Original, official, signed Letter of Sponsorship from an employer or governmental agency, including the monetary amount of sponsorship and expenses covered (including dependents' expenses, if applicable), and length of sponsorship. If a Letter of Sponsorship is submitted, no Declaration of Finances form is required.

Visa Information

The Certificate of Eligibility I-20 form will be issued to admitted applicants who request, and are eligible for an F-1 visa. F-1 students may not hold appointments that total more than 20 hours per week when school is in session, and full-time during vacation period provided the student intends to register in the following semester. Twelve months of optional practical training in a study program may be authorized. Dependents of F-1 students cannot be employed. A DS-2019 form will be issued to admitted applicants who request and are eligible for a J-1 visa.

Applicants sponsored by their government, international foundations, or agencies, who receive at least 50 percent of their funding from any source other than personal or family funds, or who are part of a university exchange will receive this form. Entry into the U.S. is only for the total period of the study program as specified on the DS-2019. J-1 students may work on or off campus only with written approval from their sponsor. Students may participate in up to 18 months of academic training and up to 36 months of postdoctoral training. Changing visa category is very difficult and may not be allowed. J-1 visa holders may be subject to a 2-year home country residence requirement. Dependents on J-2 visas may seek employment. A student may not enroll or pursue studies while on a B1/B2 or F-2 visa.

Information regarding the SEVIS Visa fee may be obtained at the following U.S. Department of Homeland Security website: www.ice.gov/sevis/index.htm.

Information for All Applicants

Notification of Admission

In order to be admitted to the Graduate College at UIUC, applicants must meet admission requirements of both their proposed program of study, and the Graduate College. Your proposed program of study office will evaluate your application, and recommend a decision for admission to the Graduate College. An official Notification of Admission will be mailed to you from the Office of Admissions and Records.

Financial Aid

All graduate students enrolled in good standing in the Master of Science Program of the Human Factors Division, University of Illinois at Urbana-Champaign, are eligible for financial support. However, support is not guaranteed and depends upon the availability of funds.

Research assistantships may be offered by principal investigators of specific research grants to students whose areas of interest and experience are particularly fitting for the research program from which the assistantship is funded. These usually range from a quarter-time (10 hours per week) to a half-time (20 hours per week) appointment, and carry an obligation of those specific hours to work each week on the research grant. Both quarter-time and half-time assistantships carry a stipend plus tuition and partial fee waiver (waives service fee only).

Teaching assistantships are not typically offered by the Human Factors Division. However, if provided, these assistantships are usually one-half time appointments (20 hours per week) and carry a stipend plus tuition and partial fee waiver (waives service fee only).

The stipend for a half-time research or teaching assistantship is currently \$1,798.04 per month as of August 2009, typically with a 3% increase each academic year.

Please note: For non-native speakers of English to be considered for a teaching assistantship, the TSE must be taken, and the score submitted to your proposed program of study office (please see the English Proficiency Requirement section for details).

Even though students often complete the Master's program in two years, the Human Factors Division does not guarantee financial support for both years. Students who receive support during their first year are not guaranteed support for the second year, if funding is not available or they are no longer in "good standing" within the program. However, students who do not receive support during their first year may receive support their second year if it becomes available and they continue to be in "good standing" within the program.

Details about tuition waivers are available at the following website:

<http://www.grad.illinois.edu/policies/tuitionwaiver/>.

International students are eligible for assistantships and other University monetary awards but must also meet the financial requirements for academic and living expenses while in the United States for academic training before their visa will be issued.

HOW TO APPLY FOR UIUC DEPARTMENTAL AND UNIVERSITY FINANCIAL ASSISTANCE

Your completed APPLICATION FOR ADMISSION TO THE GRADUATE COLLEGE (<http://www.grad.illinois.edu/admissions/apply/>) insures consideration for all tuition waivers and assistantships administered by the Human Factors Division or the Graduate College (your order of preference may be indicated on the application form).

After considering your application, a departmental committee, may nominate and recommend you to the Graduate College for a fellowship (<http://www.grad.illinois.edu/fellowships>) or tuition waiver. The Graduate College makes the final selection. The Graduate College administers most of the fellowships available, including many from outside agencies, and the tuition waivers.

FEDERAL FINANCIAL AID

Domestic graduate students may submit the FAFSA obtained directly from the Financial Aid Office of any college or university to apply for federal monies available to graduate students.

Additional information

Domestic and International Applicants: <http://www.grad.illinois.edu/admissions/applicant.htm>

OVERVIEW

HUMAN FACTORS DIVISION

In 2004 the University of Illinois at Urbana-Champaign has established a **Master of Science Program in Human Factors**. This program involves a broad and diverse group of faculty and students based in academic units including the Institute of Aviation's Human Factors Division, the Departments of Psychology, Mechanical & Industrial Engineering, Industrial and Enterprise Systems Engineering, Computer Science, and the Human-Computer Intelligent Interaction Group at the Beckman Institute. The program focuses on a wide variety of cognitive human factors issues within both aviation and non-aviation systems.

The Human Factors Division has three intersecting goals:

- 1) Our research mission is to create new knowledge in Human Factors.
- 2) As the leading member of the University of Illinois' academic human factors program, our goal is to lead and support all aspects of human factors education and research in association with our neighboring disciplines: human computer interaction, engineering psychology, cognitive aging, systems engineering, informatics, health care, human cognition and performance, neuroergonomics, etc. In these efforts we coordinate closely with the Departments of Psychology, Mechanical Science & Engineering (MSE), Industrial & Enterprise Systems Engineering, Computer Science, and particularly with the Beckman Institute of Science and Technology, where many of our research facilities are located.
- 3) In our capacity as a teaching faculty, we contribute to both undergraduate and graduate teaching in the campus Human Factors Program. In particular, we are involved as teaching faculty for the Institute of Aviation's bachelor's degree program in Human Factors and involved with graduate teaching and supervision in the broader Human Factors program.

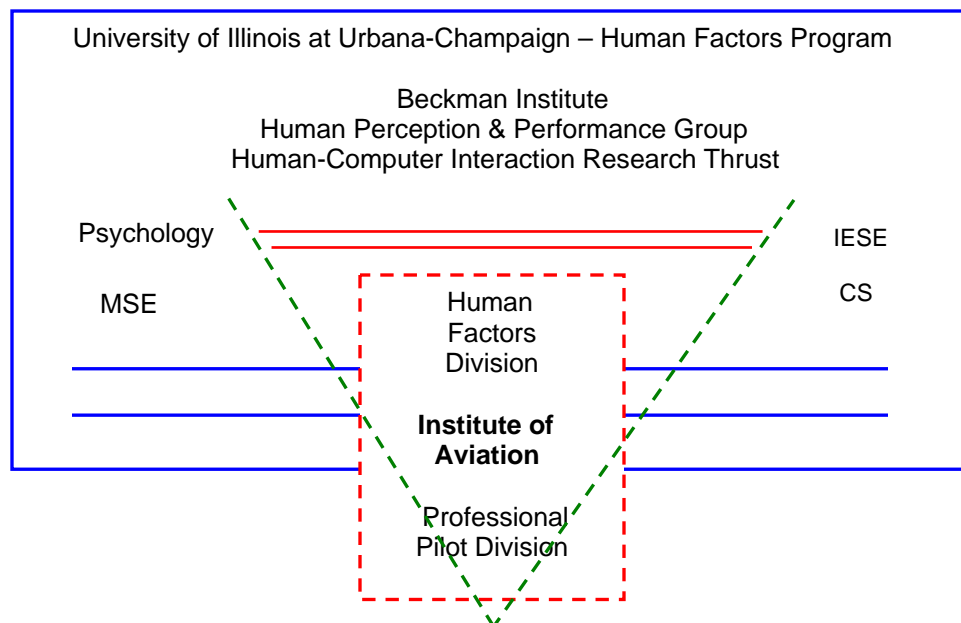
For more information about our Division, please consult the following websites:

Human Factors Facilities – www.humanfactors.illinois.edu/resources/facilities.html

Human Factors Faculty – www.humanfactors.illinois.edu/people/faculty.aspx

Human Factors Staff – www.humanfactors.illinois.edu/people/staff.aspx

Human Factors Research Programs – www.humanfactors.illinois.edu/research/



Human Factors Master's Program Requirements

Students will be **required** to complete a minimum of nine graduate courses totaling a minimum of 36 credit hours. At least three courses must be at the 500 level.

The following core courses are required:

Psyc 406: *Statistical Methods I* (4 hours) Fall Only

Psyc 407: *Statistical Methods II* (4 hours) Spring Only

Avi 455: *Aviation Accident Analysis* (4 hours)

Psyc 456/Avi 456: *Human Performance & Engineering Psychology* (4 hours)

Psyc 527/Avi 527: *Engineering Psychology* (4 hours)

Psyc 593HF: *Proseminar in Human Factors* (4 hours)

Avi 599: *Master's Thesis Research* (4-16 hours). A maximum of 9 hours may be counted toward the nine course degree requirement, although more than 3 units may be taken.

The following courses are available:

Psyc 496: *Aviation Physiology* (3 to 4 hours, also open to undergraduate students)

Avi 497ST: *Special Topics in Aviation Seminars* (3 to 4 hours, also open to undergraduate students)

Psyc 593TVT: *Safety Informatics* (4 hours) Spring Only

Psyc 593WF: *Advanced Cognitive Modeling Seminar* (4 hours) Fall Only

Psyc 593JM: *Attention and Eye Movements* (4 hours) Spring Only

Aviation 590: *Individual (non-thesis) Research* (4-32 hours). Prerequisite: Graduate standing and consent of instructor.

In addition to the above courses, students may also elect from 400-500 level courses taught by or approved by the Human Factors Division faculty.

Course Descriptions

(controlling department indicated following course credit)

Avi 447/Psyc 457. Human Error. N/A The course will cover both the theoretical underpinnings of human error as well as methods for analysis, modeling, and prediction of human error in various applied settings. Strategies and methods for human error reduction and error recovery will also be investigated. *Prerequisite:* PSYC 258/AVI 258/ IE 240 or consent of instructor. *3 to 4 hours*

Avi 455. Aviation Accident Analysis. Fundamental concepts of aviation safety augmentation with emphasis on accident prevention through accident investigation, casualty reduction through crashworthy design, and safety enhancement resulting from litigation; accident investigation techniques and crash survival design factors. *Prerequisite:* AVI 101 or consent of instructor. *3 to 4 hours*

Psyc 456/Avi 456. Human Performance and Engineering Psychology. Human capabilities and limitations in processing information; models and theories of signal detection, stimulus analysis, short-term memory, choice reaction time, decision-making, attention, and motor performance are evaluated with respect to experimental data; emphasizes theory, although implications for design of man-machine systems are considered. *Prerequisite:* PSYC 100 or 103 or consent of instructor. *4 hours*

Avi 495/Psyc 497. Aviation Psychology. N/A Integrates the disciplines of psychology and aviation, discussing the relevance of the psychology of perception, cognition, learning, stress, decision making, and group processes to a variety of aviation concerns related to topics such as cockpit design, pilot error, pilot training, crew communications, and air traffic control. Field trips will be taken to laboratories at Beckman or to Willard Airport. *Prerequisite:* Introductory Psychology. An upper level course in human factors (AVI/PSYC 358 or 456) is recommended but not required. Aviation experience is useful but not required. *3 to 4 hours*

Avi 497ST. Special Topics in Aviation Seminar. This designation is used for special topics courses open to graduate students, as well as upper level undergraduates. Typical offerings have included Human Factors in Health Care, Aviation Physiology, Knowledge-based Systems. *3 to 4 hours*

Psyc 527/Avi 527. Engineering Psychology. Experimental psychology applied to the study of man-machine systems; considers research issues, methodological matters, and principles of design and training in terms of contemporary aircraft, highway, industrial, and health-care systems. *Prerequisite:* PSYC/AVI 358 or 456, or consent of instructor. *4 hours*

Avi 590. Non-Thesis Research. 3 hours

Psyc 593HF. Proseminar in Human Factors. Proseminar in Human Factors. The purpose of the seminar is to present the student with an understanding of the methodology, content, and research process in engineering psychology and human factors. One aspect focuses on the current content of engineering psychology research with an emphasis on faculty research on this campus. The second aspect examines the process of human factors/engineering psychology research, addressing the particular issues in experimental design, data analysis, write up, and presentation, that are relatively unique to applied experimental research. Prior background in human factors or engineering psychology is neither a requirement, nor even expected. It is however important that the student be interested in the applications of psychology theory to applied problems. *Prerequisite:* Graduate standing. *4 hours*

Avi 599. Thesis Research. Individual direction of research and Master's thesis writing under the supervision of members of the faculty. *3 hours per unit; More hours may be taken but only 9 hours will count as hours toward the degree requirements.*

Other courses not listed on this page may be available.

Please refer to <http://www.humanfactors.illinois.edu/teaching/courseSchedule.aspx> for more information or contact us.

UNIVERSITY of ILLINOIS – HUMAN FACTORS DIVISION

Information Form - Part I

Last	First	Middle	Social Security Number
Street Address			Phone
City	State	Zip	Email Address

Sex: Male Female Date of Birth: ____ - ____ - ____ Place of Birth: _____

RESEARCH INTERESTS: List specific interest within human factors (e.g., aging, human-computer interaction, automation, human error, training, simulation and virtual reality, attentional processes, cognition, perceptual processes, biomechanics, organizational factors, individual differences, health care)

EDUCATION (list all institutions in chronological order)

Institution (name, city, state, country) Dates attended
Degree

GRADUATE RECORD EXAM

_____ | _____% _____ | _____% _____ | _____% _____ | _____%
Verbal Quantitative Analytical Subject (optional)

GRADE POINT AVERAGE (transfer from Part III of this form): GPA _____ based on _____ = A
Hours _____

ETHNIC DESIGNATION (optional)

- American Indian or Alaskan Native - ancestral origin in North American, and maintaining cultural identification through tribal affiliation or community recognition.
- Black (not Hispanic) - ancestral origin in any of the black racial groups in Africa
- Asian or Pacific Islander - ancestral origin in Far East, Southeast Asia, Indian subcontinent, or the Pacific islands to include China, Japan, Korea, the Philippine Islands, and Samoa.

[____] Hispanic (Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish ancestral origin regardless of race)

[____] White (not Hispanic) - ancestral origin in Europe, North Africa, or the Middle East.

MATHEMATICS COURSES: List titles and grades of all math courses beyond college algebra, including Statistics.

Course	Grade
_____	_____
_____	_____

LAB COURSES: List descriptive title and grades.

Course	Grade
_____	_____
_____	_____
_____	_____
_____	_____

RECOMMENDATION LETTERS: Please list below the names and address of the three people of whom you have requested recommendation letters.

OTHER INFORMATION: Please include any other information that will be useful to the committee as they evaluate applications for admission.

Information Form – Part II

RESEARCH EXPERIENCE

Have you been or are you currently involved in a research study or project? Yes _____ No _____

If "No," skip the remainder for this section, but sign the statement below. If "Yes," please continue.

Who was/is your faculty research advisor?

Name _____ Institution _____

What is/was the type of research?

_____ Class Project	_____ Non-honors independent research
_____ Research Assistant	_____ Master's Thesis
_____ Honors Program	_____ Summer Internship
_____ Industry/Job Experience	_____ Other Describe _____

Please attach a brief summary of your project or a copy of your complete research report.

Were any of your research studies or projects presented at scientific meetings?

Yes _____ No _____ If yes,

where _____

Have any of your research studies or projects been accepted for publication?

Yes _____ No _____ If yes,

where _____

Publication

date _____

If "Yes" give bibliographical reference (including all authors):

I hereby certify that the information provided is complete and accurate.

Signature

Date



Letter of Reference

Applicant Information

First Name:
Last Name:
E-mail:
Proposed Program of Study:
Degree:

Term of Application:

Recommender Information

First Name:
Last Name:
Institution/Organization:
Position/Title:
E-mail:

To what extent do you recommend this applicant for admission as a graduate student in their proposed field of study?

- strongly recommend recommend recommend with reservations I do not recommend for admission

Please describe how long you have known the applicant and under what circumstances you have known the applicant:

Please evaluate the applicant in comparison with others you have known during your professional career. Describe the comparison group you are using:

Please attach a statement of recommendation addressing the applicant's abilities to pursue graduate studies and research. Please address the following as applicable: the applicant's ability to work with peers, supervisors and subordinates; teaching potential; any outstanding abilities, talents, liabilities and weaknesses; and oral and written communication skills.

Thank you for your thoughtful assessment of this applicant. Your responses will provide the Admissions Committee with information needed to make a thorough evaluation of the applicant. Please send comments or concerns to the Graduate and Professional Admissions Support Unit at gradadmissions@illinois.edu. Thank you.

Please send your recommendation to the applicant's proposed program of study office. The proposed program of study contact information is available at <http://www.grad.illinois.edu/admissions/depts/>.

Applicant Waiver:

(Optional) I hereby waive whatever rights of access I may have to this confidential letter of reference as provided in the Family Educational Rights and Privacy Act.

Applicant Signature: _____ Date: _____



Letter of Reference

Applicant Information

First Name:
Last Name:
E-mail:
Proposed Program of Study:
Degree:

Term of Application:

Recommender Information

First Name:
Last Name:
Institution/Organization:
Position/Title:
E-mail:

To what extent do you recommend this applicant for admission as a graduate student in their proposed field of study?

- strongly recommend recommend recommend with reservations I do not recommend for admission

Please describe how long you have known the applicant and under what circumstances you have known the applicant:

Please evaluate the applicant in comparison with others you have known during your professional career. Describe the comparison group you are using:

Please attach a statement of recommendation addressing the applicant's abilities to pursue graduate studies and research. Please address the following as applicable: the applicant's ability to work with peers, supervisors and subordinates; teaching potential; any outstanding abilities, talents, liabilities and weaknesses; and oral and written communication skills.

Thank you for your thoughtful assessment of this applicant. Your responses will provide the Admissions Committee with information needed to make a thorough evaluation of the applicant. Please send comments or concerns to the Graduate and Professional Admissions Support Unit at gradadmissions@illinois.edu. Thank you.

Please send your recommendation to the applicant's proposed program of study office. The proposed program of study contact information is available at <http://www.grad.illinois.edu/admissions/depts/>.

Applicant Waiver:

(Optional) I hereby waive whatever rights of access I may have to this confidential letter of reference as provided in the Family Educational Rights and Privacy Act.

Applicant Signature: _____ Date: _____



Letter of Reference

Applicant Information

First Name:

Last Name:

E-mail:

Proposed Program of Study:

Degree:

Term of Application:

Recommender Information

First Name:

Last Name:

Institution/Organization:

Position/Title:

E-mail:

To what extent do you recommend this applicant for admission as a graduate student in their proposed field of study?

strongly recommend recommend recommend with reservations I do not recommend for admission

Please describe how long you have known the applicant and under what circumstances you have known the applicant:

Please evaluate the applicant in comparison with others you have known during your professional career. Describe the comparison group you are using:

Please attach a statement of recommendation addressing the applicant's abilities to pursue graduate studies and research. Please address the following as applicable: the applicant's ability to work with peers, supervisors and subordinates; teaching potential; any outstanding abilities, talents, liabilities and weaknesses; and oral and written communication skills.

Thank you for your thoughtful assessment of this applicant. Your responses will provide the Admissions Committee with information needed to make a thorough evaluation of the applicant. Please send comments or concerns to the Graduate and Professional Admissions Support Unit at gradadmissions@illinois.edu. Thank you.

Please send your recommendation to the applicant's proposed program of study office. The proposed program of study contact information is available at <http://www.grad.illinois.edu/admissions/depts/>.

Applicant Waiver:

(Optional) I hereby waive whatever rights of access I may have to this confidential letter of reference as provided in the Family Educational Rights and Privacy Act.

Applicant Signature: _____ Date: _____

TO THE APPLICANT: Fill in your name and the name and address of your proposed program of study at the University of Illinois at Urbana-Champaign, and send ONE transcript label to the registrar of each institute you have attended (except the University of Illinois at Urbana-Champaign). Be sure to include your current address (or email) on each label. **PLEASE PRINT.**

Label for Transcript: to support application for admission to the Graduate College of the University of Illinois at Urbana-Champaign.

Registrar: with this label attached, please send a transcript of the academic record of:

Social Security Number: _____

Last Name: _____

First Name: _____

Middle Name: _____

Student's Mailing Address: _____

Student's Email Address: _____

Student's Signature: _____

To: Human Factors Division _____

Program Name: Human Factors _____

University of Illinois at Urbana-Champaign _____

Street Address: 1 Airport Road _____

City: Savoy _____

State: IL _____

Zip code: 61874 _____

Date: _____

Label for Transcript: to support application for admission to the Graduate College of the University of Illinois at Urbana-Champaign.

Registrar: with this label attached, please send a transcript of the academic record of:

Social Security Number: _____

Last Name: _____

First Name: _____

Middle Name: _____

Student's Mailing Address: _____

Student's Email Address: _____

Student's Signature: _____

To: Human Factors Division _____

Program Name: Human Factors _____

University of Illinois at Urbana-Champaign _____

Street Address: 1 Airport Road _____

City: Savoy _____

State: IL _____

Zip code: 61874 _____

Date: _____

Label for Transcript: to support application for admission to the Graduate College of the University of Illinois at Urbana-Champaign.

Registrar: with this label attached, please send a transcript of the academic record of:

Social Security Number: _____

Last Name: _____

First Name: _____

Middle Name: _____

Student's Mailing Address: _____

Student's Email Address: _____

Student's Signature: _____

To: Human Factors Division _____

Program Name: Human Factors _____

University of Illinois at Urbana-Champaign _____

Street Address: 1 Airport Road _____

City: Savoy _____

State: IL _____

Zip code: 61874 _____

Date: _____